

**Rules And procedures to Apply for International Students
Egyptian Government, Private and Technological universities
and Institutes**

For Academic Year 2023/2024

I-First: Undergraduate level:

< Applying Procedures:

- 1-The student submits through the online platform " Study in Egypt" <https://admission.study-in-egypt.gov.eg>
- 2-The student uploads copies of the required documents to the online platform.
- 3-The student chooses their desired majors/specializations with a maximum (10) majors.

4-Examination Process:

- a. The Technical Members (each in their respective authority) examine the student's data & attached documents, and ensure that they are fully completed, and record the result of the examination on the student's page electronically, no later than 5 days from the date of the student's application.
- b. In case, the student does not submit all required documents, the student is contacted through their "Study in Egypt" account to fulfill the missing requirements. Then, the examination is repeated within 5 days.
- c. An Initial acceptance / a preliminary acceptance (result of technical examination) is issued.

5-Electronic Tanseeq process:

- a. International students applying through the online website who have a recognized high school completion certificate (Secondary level) from within or outside the Arab Republic of Egypt are coordinated. [For international students who hold an Egyptian general high school certificate (Secondary level) or technical certificates, it is stipulated that no more than two years have passed since the date of obtaining the qualification].
- b. The Tanseeq process takes place on a daily basis according to the capacity of the universities, the order/precedence of students' applications, the minimum admission score approved by the Supreme Council of Universities, and the number of students from each country allocated for the faculty.

- c. Announcement of the result of Tanseeq and issuing the initial/primary nomination to the student via the online website within two days (the initial/primary nomination is not accepted until after the student submits the original papers)
- d. The results of the initial/ preliminary nomination can be viewed through the online website of the "Study in Egypt" platform by: The Ministry of Higher Education and Scientific Research - the student - the university - the country's embassy in the Arab Republic of Egypt - the concerned authorities for compliance with security clearance through the platform.
- e. In case the service fee is not paid, the tanseeq of the student will be repeated electronically on the 15/9/2023.

6- File Submission:

- a- After the initial/primary nomination is issued, the student (or their legal representative or embassy) submits the student's original file to the university by 30/9/2023 at the latest without the university collecting any additional fees.
- b- For students who have scholarships funded from some countries, the Cultural Attaché of these countries can send files to the university through the embassy representative with the same previous conditions.
- c- As for students who are nominated for admission to private higher institutes, technical institutes, health institutes, technological academies & colleges of technology, and students accredited by the Presidency of the Egyptian Arab Republic and the Agency scholarships, their files should be submitted by the student (or their legal representative, embassy or the express mail)) to the Central Administration for International Student Affairs will issue a digital statement.
- d- In case if the original file data of the student is proven incorrect, the nomination will be canceled and the student will not be entitled to refund any amounts paid.

◀ **Applying period:**

The application process is divided into two stages:

1. **The first stage:** starting From 20/6/2023 To 15/9/2023, With the possibility of extending submission for a period not exceeding 15 days for exceptional circumstances, after the approval of the competent authority.
2. **The second stage:** starting From 1/12/2023 To 31/12/2023 for credit hours and special programs.

◀ **Requiring Documents to apply:**

1-An original of the high school diploma qualification/secondary certificate (or in some exceptional cases, a certified true copy is accepted after the approval of the competent authority)
 Certified by:

- The Ministry of Foreign Affairs of the country issuing the certificate/ and from the Egyptian Embassy/Cultural Attaché in the country where the student is.
 Or
- The embassy of the country issuing the certificate or the embassy of the student country in the Arab Republic of Egypt and the Egyptian Ministry of Foreign Affairs accreditation office.

2-A copy of the passport

3- A copy of the birth certificate (Birth certificate / document from the embassy)

4-Number of (7) personal photos

5-Aptitude test/ability result (for faculties that require tests)

6-Student's personal payment receipt for cash exchange of services (coordination, new updated qualification, club membership, University registration fee) in which the payment is done for the account of the International Students Welfare Fund and their clubs – electronically, or by a receipt or bank deposit or bank transfer.

Fee-for-Services:

- Postponement of registration, re-nomination, re-registration, transfer of registration, modification of nomination, and internal transfer (the amount of \$150) for each service.
- Service transfer from abroad (\$1,000)
- File withdrawal service (\$1,000) "including the costs of issuing a transcript"
- Membership service to the International Students Welfare Fund and clubs (\$150) for each academic year.
- A comprehensive health medical insurance service (\$ 200) for each academic year.
- Reception and accommodation facility service (\$300) "Optional"
- Arabic language application service (\$150) "Once"
- A training service: (\$150) "for any program, for example, the internship year (excellence year) at the Faculty of Medicine, and it is applied to any training program that is updated".
- The validity of the data release service (\$150).
- Registration fee for the first time is (\$1500)

The minimum accepted score:

Certificates equivalent to high school diplomas/ secondary level certificate, in both the scientific and literary sections:

Majors	University	The minimum acceptance	University	The minimum acceptance

		admission		admission
Medicine	Cairo Ain shams Alexandria Mansoura Assiut	75%	The rest of Private and National universities	70%
Dentistry		70%		65%
Pharmacy		70%		65%
Physical Therapy		65%		60%
Veterinary Medicine				
Engineering				
Urban Planning		65%		60%
Fine Arts (Architecture)				
Agriculture -Agricultural engineering				
Computers and Information		65%		60%
Science				
Health sciences				
Fisheries and aquaculture sciences		55%		50%
Women's for Sciences				
Applied Arts				
The Rest of Faculties and Institutes (scientific sections)				50%

Faculties and institutes for literary and scientific sections	The minimum acceptance admission
Economics & Political Sciences	70%
Mass Communication	65%

AL- ALSUN	55%
The Rest of Faculties and Institutes	50%

The minimum acceptance admission of Private and National universities	The minimum acceptance admission
Medical Sector faculties: (Medicine- Dentistry- Physical Therapy- Pharmacy)	58%
The rest of faculties: (Veterinary Medicine- Biotechnology- Applied Health Sciences Technology- Nursing- Engineering- computer sciences- Economics and Management - Languages and Translation - Tourism and Hotels- Mass Communication- Law - Arts - Applied Arts - archeology - Film Sciences - Basic Sciences - Social Sciences)	55%

Equivalent technical certificates (secondary technical – diploma of institutes)	The minimum acceptance admission
Faculties of engineering, education and Commerce with very good equivalent to industrial, commercial and health diplomas.	75%
Technical colleges (technical industrial - technical commercial)	60%
Health Technical Institutes	60%
Private Engineering Institute	60%
Private Theoretical Institutes	55%
Workers University (for technical diplomas)	55%

Certificates Technical Diplomas issued by Kuwait	The minimum acceptance admission
Applied Diploma with GPA (Excellent - Very Good - Good - Acceptable), they are accepted in faculties of commerce and faculties of law	50%

<p>Applied Technological Diploma with GPA (Excellent - Very Good - Good - Acceptable). They are accepted in the faculties of engineering, provided that scientific clearing is made at the university.</p>	<p>50%</p>
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← **Post-admission services:**

- Students willing to apply for one of the post-acceptance services must apply via the "Study in Egypt" platform, as well as evidence of payment of the paying fees for this service.
- All service requests will be collected until 15/10/2023.

1. Postponement of enrollment:

- The enrollment of a new student to a college admitted in the year 2023/2024 may be postponed for one year, provided that the student applies through the online website and attaches an academic status statement
- The admission of a new student to a college admitted in the year 2023/2024 may be postponed for one year, provided that the student applies through the online website and attaches a status statement of his/her academic standing, stating that the admission procedures of the college are not completed. This occurs in the cases that require it.
- Students should pay the service fees and the fees of the updated qualification document for the postponed admission year (fully amount \$450).

2. Re-nomination:

- A candidate who has been nominated in any of the last two years 2021/2022, 2022/2023 and has not completed the nomination or registration procedures within that period may be re-nominated, provided that the candidate submits a proof of this from the previous university/college/institution.
- A candidate who has previously postponed their admission can be renominated provided that they submit their file to the Central Administration for International Students Affairs and pay for the services.
- Re-nomination occurs for the same faculty/ institution that the student was previously nominated for, or any other faculty/institution (except for the top practical or theoretical college, an initial/primary approval from the college is required).

-In all cases, the student is required to fulfill the minimum admission or acceptance requirements for his/her first nominated year.

- Paying the fees of re-nominated services and updating certificates. Renomination fees for one admission year are \$450, and for two years \$750.

3.Re-enrolment:

- Students who have finished all their failure/repeating chances in their previous studies may be re-enrolled.
- Also, for students who remain to repeat from abroad as an exceptional opportunity, as they are dismissed according to what was stated by the Supreme Council of Universities in this regard.
- Repeating students from abroad may also be-enrolled. This is an exceptional opportunity as they are dismissed, according to what was stated by the Supreme Council of Universities.
- Their re-enrollment shall be for a maximum of two years as a time interval for one time Only (2021/2022, 2022/2023) in different faculties (than what the student was previously enrolled in) with the direct affiliation system or in one of the institutes; provided that the student fulfilled the minimum admission score in the year of admission or the current year, whichever the student wishes to achieve.

4.Transfer of Enrollment:

- It is possible to consider transferring the enrollment of a repeating international student who is enrolled or repeating internally to a different college or institution, provided that the student achieves the minimum score of admission (in their first year of admission), and in accordance with the regulations enforced on Egyptian students.

5.Nomination Modification:

- The nomination may be modified from the college or institute from which the student was nominated (for the first time) to another college or institute, according to the available places and fulfillment of admission requirements in the same year 2023/2024.

6.Internal Transfer:

- Between Egyptian universities and institutes
- It is possible to consider the internal transfer of a passing student (who is to be promoted to the upcoming level) to a college or institution in the same specialization.
- The transferring student should obtain the approval of both entities (transferred to – transferred from) and should sign them from university's Vice-president for Education and Student Affairs, or the Dean of the College/Institute, or the Vice Dean for Education and Student Affairs.
- In case of transfer from a private/national university to a governmental counterpart, the student must fulfill the admission rules & requirements of the governmental university -to which the student willing to transfer-in the year of admission for the first time, according to the clearing approved in this regard.
- The transferred student from the private university pays the cash equivalent fee for the exception to the condition of renewal of the qualification, starting from the date of obtaining the qualification until joining that university
- It is possible to consider transferring the repeating students to the corresponding colleges or institutes with the credit hours system for tuition fees only and under the same previous conditions.

7. Transfer from abroad:

- Upon starting to accept applications from transfer students from universities outside the Egypt, students should submit: Transcript – Scientific Content –Original high school certificate– Copy of the passport.
- Scientific clearance is done for the subjects or materials the student has passed abroad.
- The student pays the application services fee in addition to the transfer from abroad service fee.
- Acceptance of international students coming from: Sudan, Ukraine, Russia - in the absence of academic documents - on condition of passing the level assessment exam with the same rules of accepting of Egyptian students coming from these countries.

8- Withdrawing the file and issuing a transcript:

- The international student submits an application on the online website, before the beginning of the academic year, attached with status statement certified from the university,

with an explanation of the reason for file withdrawal; the university is obliged to deliver the student's file within 15 days of payment of the fee.

- Payment of the service fees.

- In case of withdrawal of the file after starting academic year till 30/9/2023 the student is obliged to pay 10% of the value of the tuition fees for the academic year.

- If the student withdraws their file in the period from 1/10/2023 till 31/10/2023, the student is obliged to pay 50% of the tuition fees for the academic year.

- If the student withdraws their file in the period time from 1/11, the student is obliged to pay 100% of the tuition fees for the academic year.

◀ **General provisions (For Undergraduate level)**

- The Central Administration for International Student Affairs is the only authority responsible for accepting international students.
- To be accepted, the international student must fulfill all the conditions of admission requirements, with the implementation of the decisions of the Supreme Council of Universities, and the Council of Private and National Universities, as regards their interests in incorporating.
- International students are accepted through the online website "Study in Egypt" platform and the Central Admission of International Students Affairs at the Ministry of Higher Education.
- A committee of technical employee from the Central Department of International Students Affairs is sent to review applicants' files with the departments of international students of each university, to follow up with the situation of the students within the university, and to fully coordinate with the university administration in serving international students.
- The Departments of international students in Egyptian universities are committed to implement the rules of admission for international students approved by the Minister of Higher Education and Scientific Research, and not to reject any international student whose nomination has been accepted by the online website.
- Students who have obtained certification by the Presidency of the Republic are dealt with directly through the Central Administration for International Students Affairs in coordination with the Embassies of student countries in the Arab Republic of Egypt, where students are accepted at any time of the academic year, the Technical Member concerned with the technical review after receiving the technical examination from the Presidency of the Republic states the nomination.

- The conditions for admission to the Sadat Academy for Administrative Sciences and the Academy of Arts are applied with the same conditions and terms for each of the both academies for the Egyptian student.
- Students whose nomination have been modified for technical reasons are exempted from paying cash fees. The Minister may may decide to grant a candidate partial or full exemption from payment as he considers appropriate.
- Exemption requests are presented through the committee to decide on the reduction or exemption from paying tuition fees and expenses for international students.
- In case of acceptance of a student by the university or any educational institution without referring to the "Study in Egypt" platform and the Central Department for International Students Affairs, the university or the educational institution will be charged a fine doubled times the student's fees for each violation proven to have occurred with the presentation of the violation to the relevant committee to standardize the status of the student.
- In case of changing the Nationality of the student, the terms and conditions that were previously approved by this student in the year of his nomination apply.

Second: Postgraduate Level

- ✧ The Central Administration for International Student Affairs is the only authority responsible for accepting international students at the postgraduate level.
- ✧ According to the approval of the Supreme Council in its session held on 19/10/2019, for the minutes of the meeting of the Supreme Council for Education Affairs and students, in its session No. (12) on 9/10/2019, which includes a discussion of the problems of international students enrolled in postgraduate studies in Egyptian universities in terms of tuition fees, and the admission system. It was decided to approve the admission and transfer of postgraduate students centrally through the Central Administration for International Students Affairs at the Ministry of Higher Education and Scientific Research.

◀ Procedure for the application:

1. The student applies through the Study in Egypt platform "<https://admission.study-in-egypt.gov.eg>."
- 2- The student uploads copies of the required documents on the electronic website.
- 3- The student chooses their desired specializations with a minimum of 3 specializations and a maximum of 5 specializations.

4- The screening process:

a- The technical members (each in his own concerned) shall examine the student's data and the attached documents according to the passport, after ensuring their fully completion, then recording the examination result on the student's page electronically/student account within maximum 5 working days from the date of the student's application.

b- In case that the student does not complete the whole data and documents, he/she shall be addressed immediately through his/her own account through the online website for " Study in Egypt" platform to fulfill the requirements and re-examine within a period not exceeding 5 days.

5- Admission Process:

- a) After the technical examination of the student qualification/certification, then accept the application.
- b) The admission is sent to the university screen for examination and a decision is taken to accept or reject it, with an explanation of the reason for rejection. (It is worth noting that any desire that appears to the student when he registers via the online website is considered available and a priority for him/her, but in case it does not appear, this means that the college fulfills the number of students applying for this desire).
- c) When all university responses are completed, the request will be sent to the account of the Head of the Central Administration for International Student Affairs.
- d) In the event of acceptance, a message of initial acceptance appears to the student.

- e) The result of the initial nomination of applicants will be announced through the online website.
- f) The results of the initial nomination can be viewed through the online website of the "Study in Egypt" platform by the Ministry of Higher Education and Scientific Research- the student- the University - The Embassy of the country in the Arab Republic of Egypt- the authorities concerned with security clearance through the platform.

6-Submission of The File:

➤ After the initial nomination, the student submits the original file and all documents to the university within the deadline time.

◀ Applying Period

Starting from 1/7/2023 till 31/5/2024

◀ Required Documents:

- 1) The original of the last educational qualification/ certificate (or in some exceptional cases, a certified true copy after the approval of the competent authority)
- 2) Original certificate of equivalence for the last academic qualification accredited by the Supreme Council of Universities (In the event that the qualification was obtained from outside Egypt) or a copy of the electronic equivalency request report from the Supreme Council of Universities website (<https://egu.scu.eg>)
- 3) The original certificate of completion of study at the first undergraduate level and its equivalence from the Supreme Council of Universities in the event that it was obtained from outside the Arab Republic of Egypt, in the case of applying for academic degrees that require it.
- 4) Submitting the original accredited certificate of internship completion in the event that the student applies for a scientific degree in medical specializations.
- 5) The original payment receipts for the submission and tansseeq services in the case of bank payment.
- 6) A copy of the passport.
- 7) An original letter from the embassy stating the student's nomination, in case there is a funding entity.
- 8) The certificates submitted must be certified by:
 - The Ministry of Foreign Affairs of the country issuing the certificate, And from the Embassy /The Egyptian Cultural Attaché in the country in which the student is located.
 - OR
 - The Embassy of the country issuing the certificate OR the Embassy of the student's country in Egypt And the Egyptian Ministry of Foreign Affairs accreditation office.

◀ Fee-for-Services:

- Applying service on the online website (\$170)
- Tanseeq service (\$170)
- Postponement of enrollment services (\$150)
- Re-nomination service (US\$150)
- Modification of nomination service (\$150)
- Internal transfer fee (\$150)
- Membership in an International Students Welfare Fund and their clubs (\$150 in each academic year).
- A comprehensive Health insurance service (up to \$200 in each academic year).
- File withdrawal service (\$200) including the cost of issuing the status statement.
- First – time enrolment fee (1500 \$)

▲ Post-admission services

1- Modification of the nomination (of the college- university - specialization -academic degree):

-The nomination of a student who was previously accepted via the online website for the academic year 2023/2024 may be modified, provided that the studentd submits an application electronically through his/her account via the online website of the "Study in Egypt" platform.

- Payment of (\$150) for the service. The student will not refund the fees in case the application is rejected by the university.

2- Transfer:

- A student whose previous admission has been accepted through the online website for the academic year 2023/2024 may be transferred, provided that he/she submits his/her application electronically through his/her account attaching with the following documents:
 - a) A letter from the college / university to which he/she is transferred indicating the initial acceptance of the student.
 - b) A status statement from the university where the student was previously enrolled for study, explaining his/her academic position and his/her position on paying the fees due.
 - c) Payment of (\$150) of the value of the service, and the student will not refund the fees in case the application is rejected.

- The Central Administration for International Student Affairs contacts the university the student is transferring from to send the student's file to the transferring university after the transferred from university has been financially and administratively cleared without any responsibility on the Central Administration for International Student Affairs.

- The transfer is made once time during the study period for one academic degree, on condition that the student continues his/her studying.

3-Postponement Enrollment:

- The enrollment of an previous accepted student through the online website for the year 2023/2024 may be postponed to one year, the student must submit an application electronically through his/her account attached the following documents:
 - a. A letter from the college/university confirming approval of the postponement.
 - b. Payment of (\$150) except for scholarships students and the amount will not be refunded if the application is rejected.

4- Re-nomination:

It is possible to renominate the international student who was previously accepted via the online website in the past two years (2021/2022, 2022/2023) and has not completed the procedures for enrollment in the year of their first admission to the same college and university, provided that the student submits an application electronically through his/her account on the website attached the following documents:

- a-A letter from the university/college stating that the student has not completed the registration procedures and its approval of the re-nomination.
- b-Payment of (\$150) for the service (except for scholarship students). The amount will not be refunded in case the application is rejected.

5- General provisions (For Postgraduate Level):

- ✓ The Central Administration for International Student Affairs is the only authority responsible for accepting international students.
- ✓ International students are accepted at Egyptian universities (for postgraduate levels) until the security approval is received. The services dedicated to them are also available: Modification of the nomination- Transfer- Postponement Enrollment-- Re-nomination).
- ✓ In the case of students accepted in universities before the academic year 2021/2022 without registering on online website "Study in Egypt" platform, the case is presented to make a decision, after the student completes a statement of academic status explaining his/her position on studying & paying tuition fees. The Supreme Council of Universities is informed to take the necessary action.
- ✓ The university guides its international student to one of its faculties to complete the supplementary courses it allocated for the student. The student may complete these courses in parallel with registering for the academic degree, in compliance with the rules and regulations stated by the faculties in this regard .
- ✓ Students who obtained a postgraduate diploma from Egyptian universities may obtain a second diploma with the same approval as the first. In case the student is willing to obtain the second diploma from another university, the above-mentioned transfer conditions apply to him/her.

- Requests for exemption shall be submitted through the committee to decide on the reduction or exemption from paying fees and tuition fees for international students.

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Third: scholarships (Cultural Exchange - Sub-Committee for International Students at The Ministry of Foreign Affairs)
For both the undergraduate and postgraduate levels:

1. The deadline for embassies to send lists of names for scholarship candidates is 1/9/2023.
2. The student must fulfill all the conditions/ requirements for admission to apply for the Egyptian universities in the academic level they are nominated to receive a scholarship in.
3. Scholarship candidates are registered through the scholarship platform in accordance to the rules and regulations organized for that.
4. The student applying on the "Study in Egypt" platform, at his own expense, is not allowed to transfer the funding source to a scholarship after completing all procedures, except in exceptional cases after the approval of the competent authority.
5. Scholarship applicants may be enrolled until a response is received from the concerned security authorities, and the scholarship is suspended in case of the authority's objection.
6. A percentage 25% of the number of scholarships offered through Cultural Programs and Agreements and the Sub-Committee for international students at the Ministry of Foreign Affairs is allocated for nomination to the faculties of the following sector (medical - engineering - computers and information).
7. International students who are candidates for scholarships, they are accepted by Egyptian universities in regular/mainstream departments and divisions. In case a student wishes to enroll in another academic with fees, the student pays the fees and tuition fees enforced on self-funded international students in that program.
8. The dedicated scholarships are distributed to all universities throughout the Republic, within the limits of the universities' capacity, in proportion to the number of international students at their own expense.
9. International students whose acceptance has been approved by the Presidency of the Republic are not entitled to benefit from scholarships or apply for exemption or reduction of fees and tuition fees established for international students in foreign currency, with the exception of Agency for Development scholarship students at the Ministry of Foreign Affairs.
10. Universities shall sent to the Ministry of Higher Education and Scientific research - the Central Administration for International Student Affairs- a list about any students who are nominated on the basis of programs or agreements of the Nile Basin, projects of the European Union foreign scholarships funded through joint projects, training courses in Arabic language centers of universities or any short-term training, attached with a copy of the signed agreements or letters of exchange with foreign universities and in addition to the copies of the students' passports for approval by the competent authority.
11. Scholarship students from African countries (Anglophone and Francophone) are exempted from tuition fees in the language departments of the faculties of Egyptian universities, except for new programs, according to the decision of the Supreme Council of Universities in its session of 19/8/2017.
12. The undergraduate scholarship cannot be converted to a postgraduate scholarship.
13. The postgraduate scholarship cannot be converted to a undergraduate scholarship.

14. Scholarships allocated for the current academic year may not be postponed to the next academic year in accordance with the rules of scholarships for international students.
15. The scholarship is terminated if the student does not use it in the year of nomination and is not replaced by another student
16. In case of a student's failure, the scholarship holder shall bear the tuition fees due for the years of failure
17. A double number of students (primary and spare) is nominated for scholarships so that the Central Administration for International Students Affairs can select the most suitable of them to distribute to scholarships according to the number determined by the program and the financial conditions.
18. . A committee is established by decision of the Minister of Higher Education and Scientific Research to establish the rules for accepting scholarships.